Honors Council Agenda, October 5, 2016:

1) AP&P Discussion for TEC 4510 Senior Honors Thesis (proposal attached)

2) Honors thesis grading - importance of giving a grade of "Incomplete" if not finished at end of semester

3) New mechanism for binding Departmental Honors theses

Honors Council Summary, October 5, 2016:

1) AP&P for TEC 4509 (proposals U\_FAA\_STBE\_2016\_04, U\_FAA\_STBE\_2016\_05, U\_FAA\_STBE\_2016\_08) passed unanimously

2) We discussed the suggestion that faculty mentoring a thesis should consider granting a grade for "Thesis/4510" that reflects if a student does not complete their thesis. One suggestion was that students be registered for at least 1 hour of their required thesis hours in the semester they expect to graduate. In an instance where the thesis was not defended and completed they could receive an Incomplete or an "F". In instances where a student is registered for 3 hours of 4510, particularly if this might also be counting as something like a capstone, the grade could be consistent with a student not submitting a significant piece of work in a class. We decided that this would be best handled by advising and also asking faculty mentoring students to consider this when assigning grades for 4510.

3) We also discussed submission of theses for binding. For students graduating with Departmental Honors, we decided that theses will be collected by the Departmental Honors Director and submitted all together to Jess Yandow along with the Honors Thesis form (you can feel free to use ours although some departments have their own - as long as the same information on our form is present on the Departmental one - especially permanent address of the student) and a receipt from Student Accounts showing payment for binding and shipping. here is a link to the instructions and form on the Honors webpage: [https://honors.appstate.edu/academics/thesis/steps#PaymentForm](https://honors.appstate.edu/academics/thesis/steps%22%20%5Cl%20%22PaymentForm%22%20%5Ct%20%22_blank).

Our deadline for thesis submission for binding for University Honors is the first day of final exams.

4) Finally, if you give cords for Departmental Honors could you please e-mailhonors@appstate.edu what colors you use?

Next meeting Dec. 7